

Farm 2 Fork Collective Inc Management Committee member

Position Description

The Farm 2 Fork Collective Inc (F2FC) committee member is an active contributor to the outcomes of a diverse organisation of individuals working to deliver high value outcomes for the community and its Locavore region.

F2FC committee members are required to support the president/chair, their fellow management committee members, sub-committees and volunteers.

They must be knowledgeable about the economic, social, cultural and environmental opportunities and challenges facing their region; be well connected and a strong advocate for their community and the founding principles of the F2FC organisation.

The F2FC committee member works as an effective member of the committee toward a common goal or strategy and drives projects.

They actively support good committee governance and management processes.

It is envisioned that the role will require an average of 3-5 hours/week on administrative duties and a commitment to one shift in the Farm 2 Fork Collective Shop every 5-7 weeks.

Accountabilities and responsibilities

Farm 2 Fork Collective Inc committee members will be accountable to:

The Chair – for supporting the activities of the Committee

Their communities – for delivering outcomes that meet regional needs

The funding providers – for ensuring that agreed objectives are achieved and resources invested are expended as efficiently and effectively as possible

Fellow members and volunteers in providing a safe and healthy workplace.

Members will be responsible for:

Supporting the Farm 2 Fork Collective Inc committee to meet the requirements of its Constitution.

Attending a minimum of 50% of general committee meetings in a committee year, to ensure the decision-making processes of the organisation can continue in the most optimal way.

Adhering to the F2FC code of conduct: to act honestly and in good faith.

Disclosing and registering any conflicts of interest that might arise.

Delivering the outcomes, reporting requirements and performance measures specified in any received funding.

Ensuring the good operational and financial governance of the overall organisation. This includes:

- attending any committee training and workshops deemed essential to this outcome